

November 4, 2009 PTO Executive Board Meeting Minutes

Wednesday, November 4, 2009

Call to order at 8:06 p.m.

Attendees:

President – Michelle Gilmore

Vice President – Becky Youman

2nd Vice President – Carolyn Crook

Secretary – Kristi Bigelow

Treasurer – Robyn Arnell Brenden

Volunteer Coordinator – Jenn Serlin

Homeroom Coord. K-3 – Susan McCartan

Site Council Liaison – Jocelyn Ross & Marnie Wilking

Principal – Terri Kellen

Teacher Representative – Stacey York

Pam Kirby present fundraiser idea

Pam presented an idea to host a Family Game Night that included Bingo and simple food like pizza and water.

Terri stated that Mohave does a Family Game Night and we need to be sensitive to their program.

Approval of previous meeting's minutes (Kristi)

Minutes were approved at the last General Meeting

Treasurer Report (Robyn)

We have had a positive month for donations and incoming cash.

Pumpkin Patch Results

We cleared about \$5,300 dollars.

Expenditure Approvals

Jenny Ekstrom requested \$219.00 to attend the National Science Teachers Academy training, which is being held in Arizona this year. Terri Kellen supports this request and the Board voted unanimously to fund the request.

Board Gift Giving Policy (Jenn)

The Board wants to establish a policy for giving gifts to staff or PTO volunteers for support. We agree that staff members should be recognized for going above and beyond. Requests should be brought to the Board and we need to be mindful of how they are presented. The Board voted unanimously to retain the right to give gift cards to staff on a case-by-case basis.

The Board agreed to get \$20 gift cards and write thank you notes for Marcelo, Byron, and Debbie for their support of Pumpkin Patch.

Role of Board in Event Chairing (Becky)

We need to engage the Pueblo community to step up to chair events and not relying on the Board to chair and/or be the only volunteers for events.

Monique Williams Present Art Masterpiece Update

Monique gave a quick demonstration regarding Art Masterpiece.