

May 2010 PTO General Meeting Minutes

Wednesday, May 5, 2010
Call to order at 5:05 p.m.

Attendees:

Barb Epstein	Jenn Serlin	Kristi Bigelow	Robyn Arnell Brenden
Christine Dittrich	Jill Hair	Leslie Mitchell	Stacey York
Heather Gill	Kelly Holtry	Michelle Gilmore	Terri Kellen

Call to Order

Approval of previous meeting's minutes (Kristi)

MOTION:	To Approve Minutes: Becky Youman Seconded: Stacey York Vote: All in Favor Approved
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Principal's Notes (Ms. Kellen)

Terri thanked the members for all of their hard work this year.

Presentation of Treasurer's Report (Robyn)

Annual Audit (who/when) and Form 990

Books should be audited by a committee two weeks prior to the time that the new officers assume their duties. Robyn will research what other PTOs do. Form 990 – tax filing form, must be signed by the Treasurer and an officer.

Bank Account Signature Changes

We will need to schedule a time to remove Michelle and add Kristi.

Expenditure Approvals (Robyn)

Additional Bench Flatwork

MOTION:	To Approve \$1,635 for Additional Flatwork Around the Bench: Kristi Bigelow Seconded: Becky Youman Vote: All in Favor Approved
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Books for the Library

For future, we may consider having donations made for books in a child's name, i.e. Birthday Club. - klb

MOTION:	To Allocate Up to \$2,000 to Purchase Books for the Library: Kristi Bigelow Seconded: Stacey York Vote: All in Favor Approved
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Dorian Yearbook Invoice

MOTION:	To Allocate \$3,840 to Purchase Yearbooks: Michelle Gilmore Seconded: Kristi Bigelow Vote: All in Favor Approved
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Book Fair

We have a \$258.29 credit with A+ for additional books. We suggest that this credit is used for the Kids Club. Kristi will discuss with Melissa what to order.

MOTION: To Pass Through Charges of \$3, 914.72 to A+ Book Fairs: Jenn Serlin
Seconded: Michelle Gilmore
Vote: All in Favor
Approved

Accelerated Reader

MOTION: To Allocate Up To \$3,200 to Pay for Accelerated Reader: Kristi Bigelow
Seconded: Jenn Serlin
Vote: All in Favor
Approved

Event Recaps

Spaghetti Dinner

We netted approximately \$3,600 with all of the activities associated with Spaghetti Dinner, including the ticket sales, the raffle, and Pocket Change for Pueblo and the match from MidFirst Bank.

Pocket Change for Pueblo

We collected \$934 plus and equal match from MidFirst Bank.

Upcoming Events

Teacher Appreciation

Gift cards were given to teacher today and the luncheon is tomorrow. Stacey said that the teachers are thrilled and very appreciative.

Family Read May 14

Dr. Catalani is the guest reader and he's bringing his own book.

6th Grade Promotion

Kristi to send verbiage and an e-mail list to Christine to recruit some 5th grade parents to host the event.

Jump Start Friday

Friday, August 6th – time to tbd.

Coffee Cart for 2010-11

We will work with Marissa to continue coffee cart as applicable next year.

Volunteer Recognition

Maria and Brian Corte for Spaghetti Dinner, Leslie Mitchell and Erika O'Neal for Book Fair, and Rex Bigelow for Tile Work.

General/Open Discussion

Supply Cabinet – we need to put together a list of items that teachers need on a regular basis and keep it in front of our parents to try to generate donations of items, i.e. an electronic Giving Tree on the school and PTO websites. Maybe hold a supply drive.

Adjourn Meeting

MOTION: To Adjourn: Robyn Arnell Brenden
Seconded: Kristi Bigelow
Vote: All in Favor
Meeting adjourned at 6:08 p.m.