

February 2008 PTO General Meeting Minutes

Wednesday, February 6, 2008

Call to order at 6:05 p.m.

Attendees:

Carol Berg	Joe Rodriques	Michelle Gilmore
Donna Phelps	Johnna Miller	Raquel Ikei
Erika O'Neal	Kristi Bigelow	Sandi Rodrigues
Gretchen Biltz	Laralyn Galizia	Stacey York
Heather Sorensen	Leslie Ludden	Susan Sweeney
JoAnn Sears	Mayitza Frederick	Terri Kellen

Principal's Report –Terri Kellen

Nurse Hahn wants to remind everyone that the Tooth Doctor will be at Pueblo February 28, 2008 from 8:00 to 11:00 am. Forms are in her office. Parents do not to be there for their children to receive treatment.

The choral concert and literacy night were a big success.

Kindergarten Roundup is February 21, 2008 from 6:00 to 7:00 pm in Room 2. FLI information will be given out from 7:00 to 8:00 pm.

Thanks to Johnna Miller and Michelle Gilmore for providing treats for the kindergarten parents FLI meeting.

Secretary's Report – Kristi Bigelow

MOTION:	To approve the minutes: Carol Berg
	Seconded: Laralyn Galizia
	Vote: All in Favor
	Minutes entered into record

Treasurer's Report – Donna Gaetano

Banking Summary - Identifies inflows and outflows for the school year to-date. The latest Income include Box Tops for \$379.27, a few last minute cookie dough sales, and a small rebate from Dorian (fall picture retake rebate). The latest Expenses are newsletter printing and student recognition (honor student bumper stickers).

Music & Arts - Separate fund used by the music and art teachers. Income from this fund is from the pumpkin patch and t-shirt sales. Expense from this fund is from art supplies and the cost of t-shirts. The total represents the amount available to those areas for spending.

Cookie Dough - There were a few last minute incomes/expenses for cookie dough. There was one bad check returned on 1/8/08. I am following up with that.

T-shirts - A recent order for stock was placed at the end of January.

Teacher Support - Last meeting there was a question of if/when we paid for printers. Transaction on 11/30/2007 for \$1,707.00 was for the printers. There is still \$3,293.00 in the budget for printers.

MOTION:	To approve the financial report: Donna Phelps
	Seconded: Stacey York
	Vote: All in Favor
	Treasurer's report entered into record

OLD BUSINESS

Box Tops, Labels, Tyson A+ - Donna Phelps

There will be a competition that runs through February. The three classes who turns in the most of all types of labels will receive a popsicle party and Pueblo Pride bracelets. We would like for Michele Russell to add box tops to the marquee occasionally.

Spaghetti Dinner – JoAnn Sears

JoAnn would like to put together a proposal to present to local restaurants to get food at cost and to give the families a special coupon that would allow the business to calculate their ROI. In the past, Olive Garden has donated salad and breadsticks and we bought sauce from them at cost.. Donna Phelps will contact Cactlce to see if they would be interested in donating desert. We will have a thank you board at the event for families to sign.

Grocery Store Cards

Local grocery stores will donate gift cards to schools every month. For 2008-2009, we need to create a chair position so that we can make sure that we get the cards as often as possible. They can be stockpiled for Pumpkin Patch and Spaghetti Dinner.

Open House/Book Fair – Erika O’Neal

The Book Fair will run the week of April 21st through 24th. Erika has the info. The theme is trains and she will call McCormick-Stillman to see if they have any items that they might donate.

Teacher Appreciation Week – Donna Gaetano

Donna has heard many great ideas from teachers and PTO members and would like the volunteer list to contact other parents who are willing to help out. Volunteers will help with setting up and cleaning for meals, assembling gifts, and distributing gifts. She will be ordering small gifts for the teachers to present on 2 days of the week, as well as provide breakfast the Monday beginning the week and lunch Friday, ending the week. One of the gifts, as well as the meals will be shared by all staff. As requested last meeting, she will look into purchasing flowers or a plant for our Administrative Assistants the week before. A suggestion was made to have paper cutout that the children could write one or two words on and then glue to a larger sheet to present to each teacher (suggestions were flower petals and bubbles).

Nomination Committee for 2008 – 2009 PTO Board

Current nominations are: Joe Rodrigues and Johnna Miller for Co-presidents, Michelle Gilmore for Vice President, Donna Gaetano for Treasurer, and Kristi Bigelow for Secretary. Nominations are still open.

Special Funding Meeting

We want to get the funds that we raise into the school as soon as possible and requests were solicited. We will entertain requests through early March and will discuss funding them at the March meeting. Ms. Kellen will open the requests up to the teacher.

Announcements/Questions

Michelle Gilmore is working on a new student package that will be given to all new students. It will include PTO information and will discuss committee options.

The next meeting is Wednesday, March 5, 2008 at 6:00 p.m. in the Media Center.

MOTION:	To Adjourn: Michelle Gilmore Seconded: Johnna Miller Vote: All in Favor Meeting adjourned at 7:22 p.m.
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